

Minutes of a meeting of the Warwickshire Public Service Board held on 23 September 2009 at The Dormer Place Conference Centre, Leamington Spa.

Present:

Members of the Public Service Board

Council Leaders:

Warwickshire County Council - Cllr Alan Farnell, (Chair of Board)
Warwick District Council – Apology from Cllr Mike Doody
North Warwickshire Borough Council –Cllr Colin Hayfield
Nuneaton and Bedworth Borough Council – Cllr Pete Gilbert
Rugby Borough Council - Cllr Craig Humphrey, (Vice-Chair of Board)
Stratford on Avon District Council – Apology from Cllr Les Topham

C&W Chamber of Commerce - Louise Bennett
Learning and Skills Council (C&W) - Apology from Kim Thornywork
NHS Warwickshire (PCT) - Bryan Stoten
Voluntary and Community Sector - William Clemmey
Warwickshire Association of Local Councils (WALC) - Cllr Bill Lowe
Warwickshire Police Authority - Apology from Ian Francis

Other attendees

CAA - Mary-Ann Bruce
Coventry, Solihull and Warwickshire Partnership – Steve Stewart
GOWM – Terry Cotton
Jobcentre Plus – Jacquie Hatfield
Learning and Skills Council – Pete Shearing
NHS Warwickshire – Rachel Pearce and John Linnane
Stratford LSP - Charles Goodey
Warwickshire Police – Andy Parker, Deputy Chief Constable
Warwickshire Police Authority – Sue Howl, Chief Executive
Warwickshire County Council – Cllrs Peter Fowler and June Tandy

Officers

Chief Executives:

North Warwickshire Borough Council - Jerry Hutchinson
Nuneaton and Bedworth Borough Council - Christine Kerr
Rugby Borough Council - Simon Warren
Stratford on Avon District Council - Paul Lankester
Warwick District Council - Chris Elliott

Warwickshire County Council – Jim Graham

County Council

Colin Ball, Narrowing the Gaps Coordinator
 Bill Basra, LAA Manager
 Graeme Betts Strategic Director of Adult, Health and Community Services
 David Carter, Strategic Director for Customers, Workforce and Governance
 Dave Clarke, Strategic Director of Resources
 Elaine Cook, Carers Development Manager Adult, Health and Community Services
 Marion Davis, Strategic Director for Children Young People and Families
 Monica Fogarty, Assistant Chief Executive
 Janet Fortune, Group Manager, Economic Development, Environment and Economy Directorate
 Paul Galland, Strategic Director of Environment and Economy
 Pete Keeley, Democratic Services

1.	<p>Apologies for Absence</p> <p>were received from Jacqui Aucott (CWIC), Cllr Michael Doody (Warwick District Council), Ian Francis (Warwickshire Police Authority), Cllr Colin Hayfield (North Warwickshire Borough Council), Paul Jennings (NHS Warwickshire), Kim Thorneywork (Learning and Skills Council (C&W), Cllr Les Topham (Stratford on Avon District Council)</p>	
	<p>Welcome</p> <p>The Chair welcomed Councillor Pete Gilbert (Nuneaton and Bedworth Borough Council) to the meeting.</p>	
2.	<p>Minutes of Previous Meeting</p> <p>The Minutes of the meeting held on 25 June 2009 were agreed and signed as a correct record, subject to a correction relating to Marion Davis’s title and to Monica Fogarty and David Galliers being identified as being responsible for action for the Learning to Deliver 2009/10 Programme.</p>	
3.	<p>Appointment of Vice-Chair</p> <p>The Board elected Councillor Craig Humphrey as Vice Chair.</p>	

<p>4.</p>	<p>Total Place</p> <p>Jim Graham, Chief Executive of the County Council, outlined developments with the Total Place pilot project which was being undertaken jointly by Coventry, Solihull and Warwickshire.</p> <p>He reported that the pilot which was in its early stages, will focus initially on the particular interface between schools, the three Children’s Trusts and the three Local Area Agreements. In the longer term it was intended to look much more at the way in which schools in the sub-region can provide platforms in their local communities to deliver a wide range of inter-agency services to children and their families.</p> <p>Additional papers were available on the LAA website.</p>	
<p>5.</p>	<p>Comprehensive Area Assessment/Partnership Effectiveness</p> <p>The PSB received a presentation from Mary-Ann Bruce of the Audit Commission relating to progress with the CAA. A copy of the presentation had been circulated to members of the Board and was available on the LAA website.</p> <p>Several points were raised during the discussion including:</p> <ul style="list-style-type: none"> • Although the wider level of partnership working with the wider NHS was proposed to be categorised as red flag status, there were good examples of detailed joint working. • The need for the attendance of NHS officers representing a wider range of NHS services was to be considered further. • The PSB noted that the George Eliot Hospital was represented on the Local LSP • The importance of the Spearhead Authority Status of Nuneaton and Bedworth Borough Council was acknowledged although it was not considered appropriate to be mentioned in the proposed report at this time. • The contrast between Nuneaton and Bedworth and the rest of the county in terms of health inequality was to be recognised in the report but would not warrant red flag status. • With regard to the economic situation, members were asked to advise Monica Fogarty, Assistant Chief Executive at the County Council, of the action being taken by partners for her to co ordinate a response to the Audit Commission. • Care must be taken of the impact on staff morale of any announcements relating to the identification of service areas doing better/worse than others. 	<p>Monica Fogarty</p>

	<p>The Chair thanked Mary-Ann Bruce for her presentation.</p> <p>Monica Fogarty then presented the report which had been circulated with the Agenda.</p> <p>During her presentation she advised members that many of the points made by Mary-Anne Bruce had already been picked up with partners.</p> <p>Resolved:</p> <p>That the PSB approve the Implementation Plan.</p>	
6.	<p>Future Partnership Governance Arrangements-Proposals</p> <p>David Carter, Strategic Director for Customers, Workforce and Governance, presented the report.</p> <p>The following points were noted during the discussion:</p> <ul style="list-style-type: none"> • Future consideration should be given to greater responsibilities for the LSPs and to clarifying how the locality/community forums would fit in with the new structure. • Care would be taken in agreeing to the establishment of additional new bodies. • In light of previous discussions the level of health engagement would need to be considered. • Discussions would be undertaken regarding housing issues under the new arrangements. <p>Resolved:</p> <p>The PSB approve the Model for partnership governance as the basis for future consultation and subsequent consideration at the November meeting of the Board.</p>	David Carter
7.	<p>Carers & Employment in Warwickshire</p> <p>Graeme Betts, Strategic Director of Adult, Health & Community Services presented the report..</p> <p>The following points were noted during the discussion:</p> <ul style="list-style-type: none"> • Guidance would be published for managers/employers to avoid any differences in interpretation of the protocols and aid implementation. • The Chamber of Commerce would pursue the adoption of the 	

	<p>model protocol with employers.</p> <ul style="list-style-type: none"> • Support for young carers and guidance for schools would be examined. • The proposed county-wide event for Warwickshire employers would be broadened out to include Coventry and Solihull. <p>Resolved:</p> <p>That the PSB endorse the approach detailed in section 4 of the report and recommend each of the PSB partners to contribute by:</p> <ul style="list-style-type: none"> • Adopting the model protocol for good practice within their Human Resources functions (Appendix 1 to the report). • Participating in carer awareness training provided by Warwickshire County Council. • Proactively promoting carer support services to their employees. • Supporting a county-wide event for all Warwickshire employers to be held early in 2010 to highlight and address barriers for working carers and help shape sustainable carer employment. 	
8.	<p>Economic Downturn Update</p> <p>Janet Fortune presented the report on behalf of the Economic Development and Enterprise Block and outlined the main points of the report.</p> <p>During the discussion the following points were noted:</p> <ul style="list-style-type: none"> • The award of local authority and NHS contracts to local companies would assist the local economy. • The Chamber were responding to a large increase in calls on business support services and had been able to lever in £10m grant aid for businesses. • Warwickshire was leading many areas in local procurement arrangements. • Need to examine the trajectory of LAA indicators which are likely to be impacted on by the recession. • Future reports should include information about the impact of the recession on Warwickshire housing waiting lists and on the level of crime etc. • Action responding to the downturn was being taken in all Blocks and consideration should be given to the preparation of an overall action plan. • Meetings were being held in the West Midlands to tackle the underlying long term decline of the WM Region and a more 	

	<p>aggressive approach should be taken to ensure that funding opportunities for the region were not missed by complacency.</p> <p>Resolved: That the PSB agreed that a report should be submitted to a future meeting which should include information about the crosscutting LAA themes.</p>	
<p>9.</p>	<p>Narrowing the Gaps</p> <p>During his presentation of the report, Paul Galland, Strategic Director of Environment and Economy at the County Council, stressed the need for further investment and for partners to consider how main stream funding can be directed into projects.</p> <p>He suggested that partners should consider allocating a further 0.5% of their budget towards Narrowing the Gaps and consider taking action along similar lines to the holistic approach to dealing with crime adopt by the Police.</p> <p>The following points were noted during the discussion</p> <ul style="list-style-type: none"> • Representatives of the Nuneaton and Bedworth Borough Council, the Rugby Borough Council, the Stratford on Avon District Council and the Police confirmed that their organisations would consider the allocation of additional resources under the budget preparation processes. • From Warwick District Council's perspective, it was suggested that if main stream resources were going to be redirected, the Council would want this to be towards housing priorities. • No commitment could be given on behalf of the Warwickshire PCT to the suggested 0.5% of the budget because of other NHS spending in key areas of Narrowing the Gaps. It was suggested that the PCT should consider redirecting resources from other areas of NHS spending • Other partners including voluntary sector organisations would need to consider making funds available. • There would need to be a radical change in the use of public sector land and properties. • Care must be taken in moving any money from LSPs given that they are just beginning to have an impact. <p>The Chair thanked those partners who had been able to commit in principle to the funding and confirmed that the funding would not be allocated to a “central pot”.</p>	

Resolved:

That PSB Partners be asked to

- (1) Agree to focus their efforts and resources on five key areas of activity set out below, and
- (2) Follow the lead shown by the County Council and consider, through their budget making processes, the specific allocation of 0.5% of their resources towards delivering against outcomes-focused Action Plans tackling these issues beginning in 2010/11 financial year.

10. LAA Update

Bill Basra, LAA Manager, presented the report of the Assistant Chief Executive of the County Council.

(1) ABG Sub-Group on LSP Allocations

In response to comments about the application from North Warwickshire, the PSB were reminded of the process for the distribution of ABG and that the resources for this application were in the great part from the County Council and included an element of matched funding.

Resolved:

That the PSB agree that as certain information about the deferred applications was awaited, the Sub-Group should consider those applications and relay their views to the Board in conjunction with Councillor Alan Farnell.

(2) LPSA2 Sub-Group

Charles Goody submitted the proposals of the Sub-Group and suggested as a contingency that one project from just below the line should be selected for capital and revenue, as follows:

Revenue Proposals				
Project	Project Name	Value	Total Score	Cumulative
	No.	£'000		£'000
1	Family Inclusion Project	1,430	18	1,430
13	Financial Inclusion Partnership	792	37	2,222
8	Affordable Housing	210	44	2,432

12	Domestic Abuse Floating Support	480	46	2,912
2	Targeted Youth Inclusion	500	54	3,412
6	Domestic Abuse Perpetrators Programme	200	61	3,612
Capital Proposals				
Project	Project Name	Value	Total	Cumulative
No.		£'000		£'000
1	Family Inclusion Project	75	21	75
6	Affordable Housing	5,000	30	5,075
3	Drug and Alcohol Rehabilitation Centre	300	39	5,375
13	Observatory	41	62	5,416

The PSB considered this suggestion but agreed that only those above the line should be accepted on the basis that this still represented a surplus of money and requested that a scaling back of Stage 2 projects would be required to ensure that monies requested did not exceed monies available.

Resolved:

That the PSB agree to support the following bids:

Revenue Proposals				
Project	Project Name	Value	Total Score	Cumulative
No.		£'000		£'000
1	Family Inclusion Project	1,430	18	1,430
13	Financial Inclusion Partnership	792	37	2,222
8	Affordable Housing	210	44	2,432
12	Domestic Abuse Floating Support	480	46	2,912
2	Targeted Youth Inclusion	500	54	3,412
Capital Proposals				
Project	Project Name	Value	Total	Cumulative
No.		£'000		£'000
1	Family Inclusion Project	75	21	75
6	Affordable Housing	5,000	30	5,075
3	Drug and Alcohol Rehabilitation Centre	300	39	5,375

(3) Service Delivery and Rationalisation of Buildings Review.

The reference to “key” sector organisations in the first bullet point was a reference to “public” sector organisations.

	<p>Resolved: That the PSB endorse the Terms of Reference in relation to the rationalisation of buildings review (section 4 of the report).</p> <p>(4) HCOP proposals for use of 2009/10 ABG</p> <p>Resolved: That the PSB endorse the use of the approved LAA resources for the delivery of the LAA priorities in 2009/10, in line with the proposal from the Healthier Communities and Older People Block approve the release of the relevant funding.(Section 5 of the report)</p> <p>(5) 2009/10 Local Area Agreement - Projected Resources Outturn as at Quarter 1</p> <p>The PSB noted the Q1 Outturn for the current financial year (Section 6)</p>	
11	<p>Any Other Business</p> <p>The PSB noted that Warwickshire Probation would become a Probation Trust on 1 April 2010.</p>	
12.	<p>Future Meetings</p> <p>The PSB noted the times, venues and dates of future meetings as follows -</p> <p>25 November 2009- 10:00 a.m. - Dormer Place Conference, Leamington Spa 26 January 2010- 2:00 p.m. - TBA</p>	

The meeting finished at 12.15 p.m.

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Chair